

# 東京大学・生命科学技術国際卓越大学院プログラム <FY2020 Application Instruction>

World-leading Innovative Graduate Study Program for Life Science and Technology  
 (WINGS-LST)

➤ WINGS-LST HP : <http://square.umin.ac.jp/wings-lf/index.html>

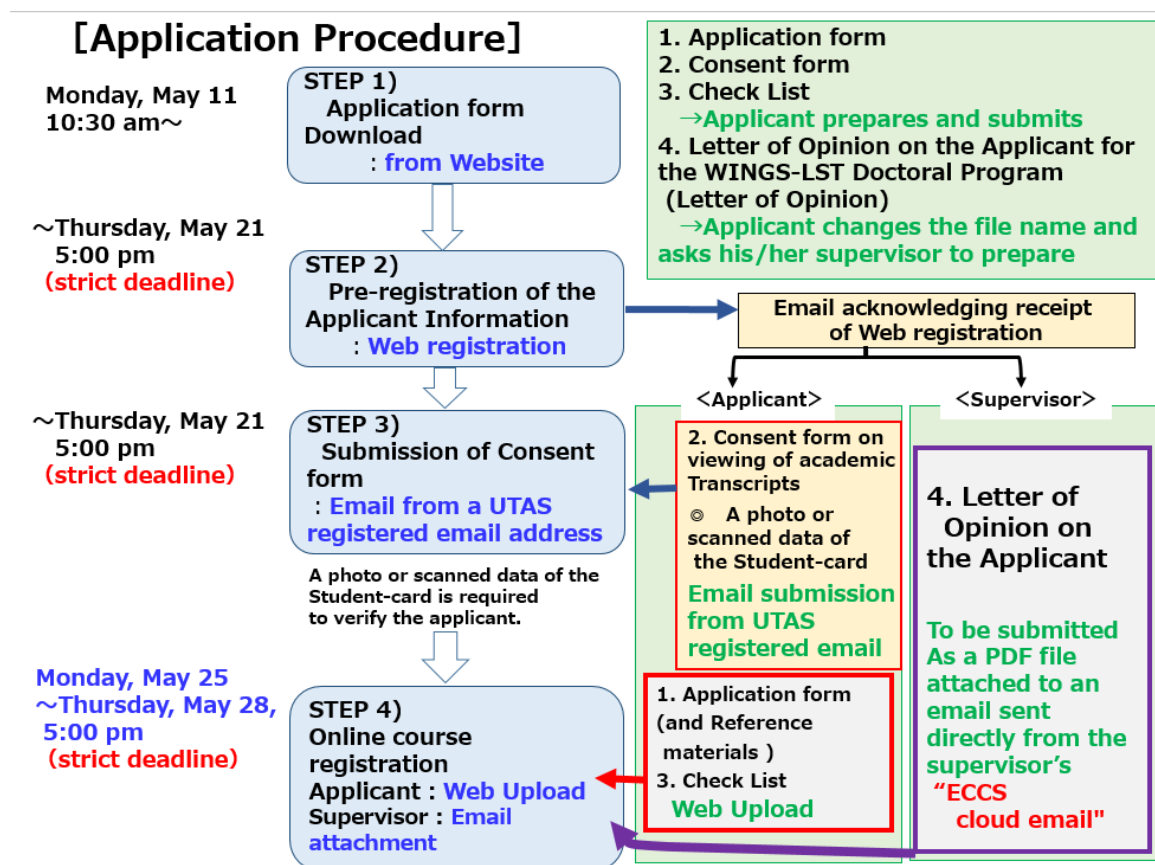
## 【Application Guidance / Application Form】

Please download the necessary documents and files from the WINGS-LST website.

## 【Application Period】 **strict deadline**

- Pre-registration of applicant : Monday, May 11 through Thursday, May 21, 5:00 pm
- Submission of consent form : Thursday, May 11 through Thursday, May 21, 5:00 pm
- Submission of letter of opinion (by the applicant's supervisor) :  
 Monday, May 11 through Thursday, May 28, 5:00 pm
- Submission of registration for a course :  
 Monday, May 25 through Thursday, May 28, 5:00pm

※ Increasing internet traffic might cause communication failure in the evening of the last day. We recommend you to complete the procedure as soon as possible. Complete all the following applications within the application period. Applications cannot be accepted after the deadline.



## 【Eligibility】

### < Eligible majors >

Department of Bioengineering, Department of Mechanical Engineering, Department of Electrical Engineering and Information Systems, Department of Precision Engineering, Department of Materials Engineering, Department of Applied Chemistry, Department of Chemical System Engineering, Department of Chemistry and Biotechnology, Department of Nuclear Engineering and Management

### < Eligible years >

2nd year Master's course students who were enrolled in April 2019

1st year Master's course students who were enrolled in September 2019

### < Notes on eligibility >

The WINGS-LST program is an equal opportunity program. **Every student has the right to apply for the WINGS-LST program just once.** Concurrent applications to other leading graduate programs and/or WINGS programs in UT are also prohibited. If you have applied to any other leading graduate programs, WINGS or WISE Programs in the past and not been chosen, your application cannot be accepted.

## 【Notes on application】

### I. Contact Information

If you have any questions specific to your department or discipline, please contact your supervisor or program instructors of your graduate school. You can also refer to the Application Guideline or the "Frequently Asked Questions" on the WINGS-LST website: 「よくある質問」. **Please contact the WINGS-Office via email** because we are currently working from home. The email **subject line** should start with "**inquiry about the WINGS application**".

◇ WINGS-LST office : Email; [wings-life@m.u-tokyo.ac.jp](mailto:wings-life@m.u-tokyo.ac.jp)

### II. Application Procedure

#### **STEP 1) Application Form: [Web Download](#)**

Download the Application Form for your submission from WINGS-LST website > For Students > 募集情報 [事前申請書登録](#)

Regarding the "Letter of Opinion on the Applicant for the WINGS-LST Doctoral Program", the applicant should download the form, **change the file name as specified below in advance**, and send it to the supervisor, asking the supervisor to fill the form and submit it directly by email from the supervisor's **ECCS Cloud Mail** address

(xxx@g.ecc.u-tokyo.ac.jp) to the designated email address.

※ The Filename must be the "Abbreviation of your graduate school as of May 2020(MC/MB/E/P/S)\_Your full name\_ Document type".

eg: If you are a Ph.D. student of the Graduate School of Medicine / Clinical Medicine, and your name is Masahide Kikkawa. Your file name should be:

**MC\_KIKKAWA\_Masahide\_Opinion**

- Abbreviation of graduate schools are as follows:  
Medicine / Clinical Medicine: MC, Medicine /Basic Medical Sci.: MB,  
Engineering: E, Pharmaceutical Science: P, Science: S
- Abbreviation of document types are as follows:  
Application form : Application, Reference materials : ref, Consent form: Consent  
Checklist: Checklist, Letter of opinion: Opinion

### **STEP2) Pre-registration of Applicant Information: [Web Registration](#)**

Register the applicant information on the designated website.

【Registration period】 Monday, May 11 ~ [Thursday, May 21, 5:00 pm](#)

【Registration URL】 [WINGS-LST website](#)>[For Students](#)>[募集情報](#) [事前申請者登録](#)

After submitting the registration on the web form, you and your supervisor should receive an email titled 【Web登録受付のお知らせ】 informing the completion of your Web registration. In principle, you can register only once.

### **STEP3) Submission of Consent form : [from UTAS registered email](#)**

Fill in the "Consent about the reference and use of the Transcript and Entrance Examination Results of the Graduate School" and save as PDF file. In order to guarantee that the submission is made by the applicant, please make sure to submit the **Consent form** from the applicant's **UTAS registered email** with **the photo or scanned data of the students-card** to the designated e-mail address shown below, in PDF format, and attached to the email. The email subject line should be "**WINGS consent form**".

【Submission period】 Monday, May 11 ~ [Thursday, May 21, 5:00pm \(strict deadline\)](#)

【Attachment】 Consent form (PDF), image of students card (photo or scan)

【Email sent from】 the applicant's UTAS registered email

【Email to】 [wings-bmen@m.u-tokyo.ac.jp](mailto:wings-bmen@m.u-tokyo.ac.jp)

**Effective only if sent from the applicant's UTAS registered email**

- ※ File name for **Consent form** (by e-mail): Abbreviation of your graduate school (MC/MB/E/P/S)\_Your Name\_Opinion.pdf

**STEP4) Online submission: Web Upload**

- 1) Please prepare the **Application Form, Reference materials (up to you) and Checklist**, save in **PDF format** and upload to the designated URL.  
【Upload period】 Monday, May 25 ~ **Thursday, May 28, 5:00pm (strict deadline)**  
【Submission of Application Form URL】[WINGS-LST website](#) > For Students  
> 募集情報 [履修申請書アップロード](#)
- 2) In order to guarantee that the approval is made by your **supervisor**, please ask your supervisor to submit the **Letter of opinion** directly from the supervisor's **ECCS Cloud Mail** gmail address (xxx@g.ecc.u-tokyo.ac.jp) to the designated e-mail address shown below **in PDF format and attached to the email**.  
【Submission period】  
Monday, May 11 ~ **Thursday, May 28, 5:00pm (strict deadline)**  
【E-mail to】 [wings-bmen@m.u-tokyo.ac.jp](mailto:wings-bmen@m.u-tokyo.ac.jp) **Only effective from supervisor's ECCS Cloud Mail**
- ※ The photo should be pasted as image data in the applicable column.
- ※ Once the file is uploaded, you should receive an email notifying that the upload is completed at the email address registered on your PC. Please note that if the file name contains inappropriate symbols or blanks, the file may not be displayed properly on the recipient's folder even if the upload is completed.  
**Be sure to follow the instructions about the naming of the file.**
- ※ **In principle, you can upload only once.** Before uploading, please check carefully the content and the name of the file. If there are multiple uploads, there is no guarantee that you will be evaluated with the correct version.
- ① **Application form:** Abbreviation of your graduate school(MC/MB/E/P/S)\_Your Name\_Application.pdf
- ② **Reference materials (up to you):** (MC/MB/E/P/S)\_Your Name\_ref.pdf  
If you would like to mention future publications or presentations at academic conferences as research achievements in the application form, documents verifying the acceptance, e.g., acceptance emails, must be submitted as PDF files for reference.
- ③ **Checklist:** (MC/MB/E/P/S)\_Your Name\_Checklist.pdf  
Before submitting, please recheck carefully, and upload them together, so that there are no mistakes or omissions.
- ※ **Letter of opinion** (supervisor should submit directly by e-mail):

(MC/MB/E/P/S)\_Your Name\_Opinion.pdf

- ※ Considering the possibility of internet communication failure, we recommend completing the application procedure early on to give yourself adequate time.