

Registration before applying for scholarships requiring university recommendation  
MINKAN SHOGAKUKIN SHINSEI CHOSHO

The “Minkan Shogakukin Shinsei Chosho” is only used for screening candidates for scholarships that require university recommendation. It is not used for any other purpose, so please fill in the form honestly.

The Graduate School of Medicine will select a candidate to be recommended, based on the information provided on the Minkan Shogakukin Shinsei Chosho, academic records, research plan, financial situation, comments from your supervisor, etc.

You must come to the OIAA to submit the following documents during office hours. As for comments from your supervisor, please ask him or her to send them to the OIAA directly, by campus mail. If your department is located outside the Hongo campus, you may submit the documents by campus mail or regular mail. However, it is your responsibility if they do not arrive by the deadline or if they are lost. We strongly recommend that you bring them to our office, to avoid that kind of problem.

**You can apply for scholarships after registration by submitting all of the documents described below.**

**【 Documents to submit 】**

**Minkan Shogakukin Shinsei Chosho「民間奨学金申請調書」** (Submit every semester)

You should complete the forms in Japanese in your own handwriting. A sample is available on our website or on the bulletin board. If you want to make any changes after submitting this form, you must inform the OIAA right away. This form is used for screening by the Ryugakusei-ka as well, so you should write neatly.

**<Japanese>**

You should try to improve your Japanese ability, because most of the scholarship foundations require Japanese language ability as a qualification. Also, most of their application documents are written in Japanese and you are asked to fill in the forms in Japanese. If you cannot write in Japanese, please consult the OIAA.

**<Picture>**

You can use a copy of your picture on the Minkan Shogakukin Shinsei Chosho.

**<Status of residence>**

Most of the scholarships are for the students with a College Student (Ryugaku) visa. If you entered Japan with any other visa, you should consider changing it to a College Student visa.

**Comments from your supervisor** (Submit every semester)

Please ask your supervisor to send the comments directly to the OIAA by campus mail.

**Copy of your academic transcripts (Undergraduate/Master/Doctor course)**

Transcripts of courses you completed or from which you graduated	Submit once a year
Transcripts of current courses	Submit every semester

You need to submit a copy of your academic transcripts showing all classes taken since you entered the university, not including Japanese language school. You can submit a copy to the OIAA for registration, however the foundation might require you to submit the original. If you don't have the originals with you now, you should obtain them before you need them.

Some scholarship foundations require you to submit a health certificate. If you plan to apply for any scholarships, you should undergo the annual health check-up for students at the beginning of every academic year. It is free of charge. You can check the schedule at the website of the Health Service Center: <http://park.itc.u-tokyo.ac.jp/health/>.